Subject: RETURN OF GIFT

December 28, 2021

James Houghton Aviation Business Development, Americas Materna IPS USA Corp.

RE: RETURN OF GIFT

Dear James:

Thank you for your generous gift of a chocolate & nuts basket and a bottle of wine, received by me on December 28, 2021. While I am appreciative of the thoughtful gift, the City of Chicago's Ethics Ordinance as well as the Chicago Department of Aviation's Ethics Policy prohibits employees of the City of Chicago from accepting any gifts of any value from any individual or business.

Please provide a shipping address where we can return the gift or arrange for a pick up from our office.

Sincerely,

Diego Ferrer

Managing Deputy Commissioner - IT & Telecommunications



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